



TRANSMOUNTAIN

Trans Mountain Safety Precautions When Working Within 2m of Other Workers

Revision No.	Prepared by/ Date	Reviewed by/ Date	Approved by/ Date	Pages Revised	Remarks
6	L. Jensen 2021-05-07	L, Jensen & R. English 2021-05-07	J. Kereliuk & N. Dunning 2021-05-07	All	Updated to reflect new requirements on mask usage indoors when not seated at assigned desk or in designated eating area

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This guidance may only be used after approval has been given by the responsible Trans Mountain supervisor and in consultation with a Health and Safety Advisor.

Physical distancing rules **must** be followed at all times on all Trans Mountain worksites, and when within camps and accommodations. This guidance document is to be used only for rare situations where physical distancing rules cannot be followed.

The key to prevention and protection against COVID-19 for the general population remains physical distancing, masks, disinfection and hygiene practices, such as washing your hands frequently and not touching your face, especially your nose, mouth and eyes.

When Working Within 2m (6 ft) of Other Workers

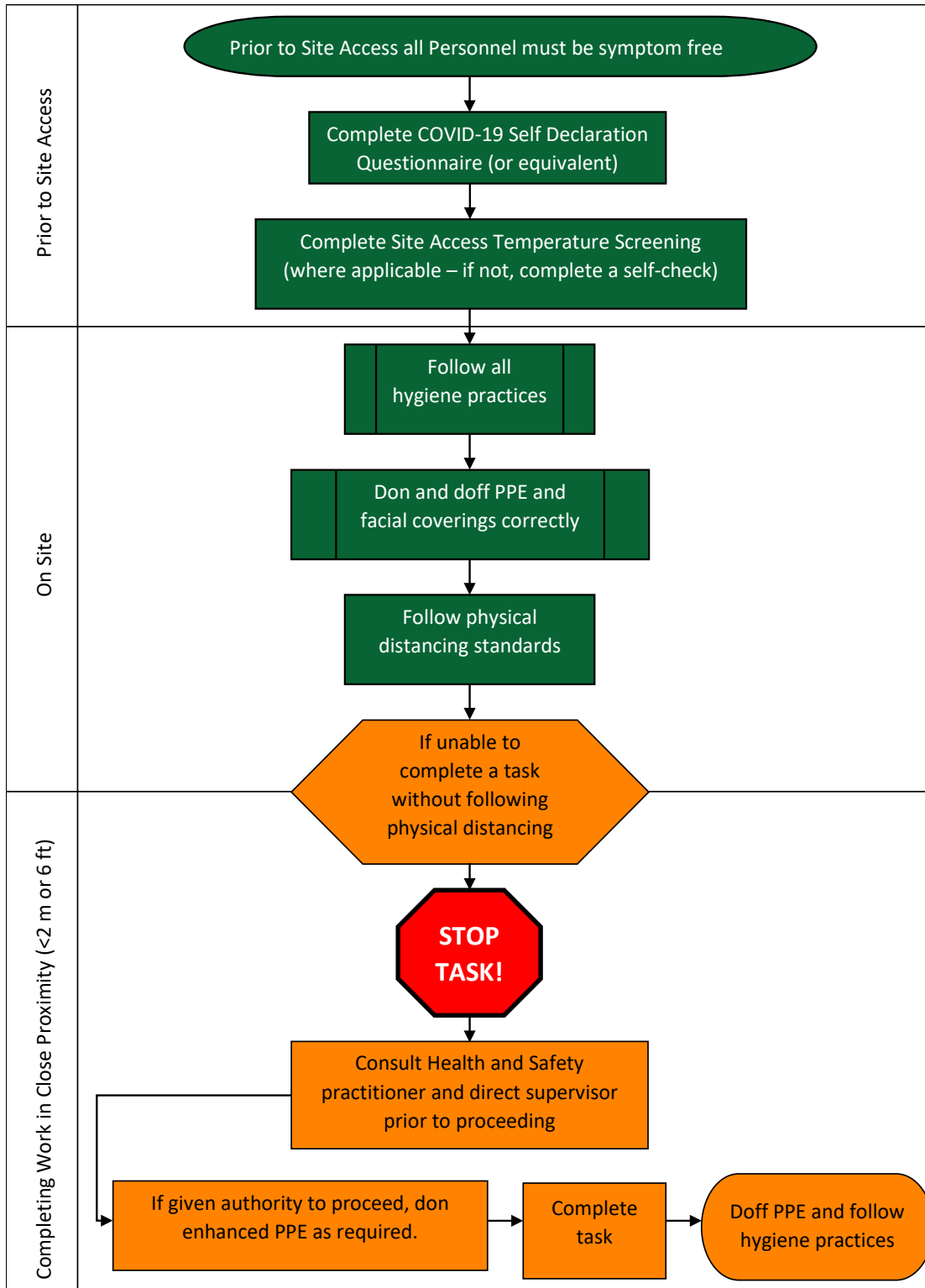
Although physical distancing rules must be followed at our worksites and camps, it is understood that this is not always possible. If all other scenarios to complete the task or manoeuvre around the camp have been considered and physical distancing cannot be maintained, the following measures must be implemented anytime workers or camp guests will be within a 2m (6ft) proximity of others.

- Working in close proximity must be reviewed at every tailgate meeting, reminding workers to be mindful of the additional risks working within 2m (6 ft) of other workers presents. Tailgate meetings can be done electronically whenever possible to limit physical interactions
- Post appropriate signage that limits the number of occupants in a restricted area (confined space, pipeline excavation, welding area, pig launcher/receiver platform, etc.). i.e. **PERSONNEL RESTRICTIONS IN EFFECT**
- Face coverings are required, in addition to appropriate location and/or task-specific PPE.

Face Covering Considerations

- Cloth face coverings must;
 - Fit snugly but comfortably against the side of the face
 - Completely covers the nose and mouth
 - Be secured with ties or ear loops
 - Include a minimum of two layers of fabric
 - Allow for breathing without restriction
 - Be laundered regularly and machine dried without damage or change to shape
- Bandanas and/or neck warmers/gaiters are not suitable face coverings and may not be worn.
- Face shields may be worn in addition to an appropriate face covering, but may not be worn as a replacement.
- The workers are to be familiar in how to wear, remove and dispose of face coverings, including performing good hand hygiene (washing hands with soap and water for at least 20 seconds) before fitting the face covering and after taking it off. Face coverings also need to be maintained or replaced where necessary and stocked correctly.
- Cloth face coverings can NOT be used to replace requirements for particulate filtering face masks (N95, P100 respirator) or Self Contained or Supplied Air respirator if required by the workplace hazard assessment (hazardous atmosphere).

Safe Work in Close Proximity Decision Flow



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Close Proximity Work Environments

- Any travel in a vehicle with 2 or more people requires face coverings and will be treated as a close proximity work environment.
- Your 'safe cohort' does not include your work colleagues. Avoid workplace social interactions such as team coffee breaks, breakfast or lunch gatherings or carpooling.
- When indoors, and not specifically seating at an assigned desk or dedicated eating area, mask usage is required.
- Participants in meetings are required to physically distance and wear appropriate close proximity PPE. Maintain at least two arm's lengths (roughly two metres / six feet) between one another.
 - Split up outdoor meetings into smaller groups to limit exposure to one another. Meetings must be limited to the jurisdictional mass gathering restrictions and persons attending must be able to adhere to physical distancing. If attendance exceeds physical distancing capabilities, all personnel in attendance must wear face coverings
 - Indoor Meeting attendance must be limited to site-based requirements. Video conferencing should be utilized whenever possible. If using teleconferencing isn't possible, meet in larger common areas instead of meeting rooms and limit the number of in-person attendees.

Small site-based meetings are encouraged to teleconference or conduct meetings outside of buildings if the weather and environment is conducive to that.

COVID Personal Protective Equipment Care and Use

- All workers must be familiar in use and care and follow donning and doffing practices.
- Workers must not share PPE.
- PPE laundering:
 - If worker coveralls become contaminated with another person's bodily fluids, they must be removed and cleaned following standard laundering guidelines.
 - Facial coverings must be taken out of service and cleaned regularly according to manufacturer's instructions and must be changed daily or if it becomes soiled and/or visibly contaminated.
- All hard surfaces must be sanitized with a Health Canada approved cleaning agent. (For additional sanitizing information reference the *Trans Mountain COVID-19 Response Plan*).
- Immediately cease work and evacuate workers from the general vicinity if the workplace becomes contaminated with bodily fluids (blood, saliva, mucus).
- When working with tools and equipment minimize dual contact wherever possible and use tools requiring only one operator.